

## MEDICAL CONSULTATION SERVICE

This policy delineates medical consultation responsibilities and coverage at UMMS.

- 1) Daytime Med Con Coverage
  - a. The designated off service med con attending will be responsible for medical consults during the week M-F from 9am-5pm.
  - b. Daytime med con faculty information is located on the top portion of the sign-out sheet.
  - c. The on-call/night float resident will pick up the sign out from outside the medicine office (by the mailboxes) or from their colleague before starting a med con coverage shift.
  - d. This list is updated daily and will have the correct name and beeper number of the daytime Med Con attending. The attending coverage may change during the week and will be indicated by the name/beeper at the top of the sign out.
  - e. The attendings will roll over the beeper from 2373 to their own beeper at 9am each day and roll it back to 2373 at 5pm.
  
- 2) The beeper numbers for the Med Con attendings:
  - a. Dr Ada Ibe                      BP 2340
  - b. Dr Mangla Gulati              BP 2324
  - c. Dr Kathryn Novello          BP 2322
  - d. Dr Suresh Pothuru            BP 5295
  - e. Dr Maj Cina                    BP 5700
  
- 3) Notification of the daytime med con attending
  - a. The daytime attending should be notified before 9am on Monday through Friday of any consults seen overnight, *including* patients that were presented to the overnight med con attending.
  - b. It is not enough to just write down the name of consults seen or requested.
  - c. Please remember to return the sign out sheet to the folder outside of the medicine office/by the mailbox at the end of your call or night float shift
  
- 4) Weekday Evening/Overnight Med Con Coverage
  - a. The covering resident is responsible for **urgent consults** from 5pm till 9am the next day.
  - b. **ALL urgent consults** are required to be seen unless the requesting service is asking for a curbside.
  - c. The name of the evening/overnight attending is always written at the bottom of the patient list on the sign out.
  - d. Once again, consults requested and seen should be written on the sign-out and the daytime attending notified before 9am.
  
- 5) Definition of an urgent consult
  - a. Pre-op evaluations for patients going to the OR the night of the consult request or before noon, the next day.
  - b. Clinically unstable patients on other services that require medical management
  - c. Consults should be written on the **green and white H&P forms** and placed in the chart for the daytime med con attending to staff each day.
  - d. Please **attach your pager #** to the call back number when you page the attending.
  
- 6) Transfer of Care
  - a. The evening/overnight med con attending must be contacted for ALL transfers. - Exception: If the patient's name is on the sign-out with the instruction to transfer to Medicine when a bed is available later that day.
  - b. **All patients must be seen and evaluated by the Med Con resident prior to transfer to Medicine.**
  - c. Evening transfers to Medicine are discouraged.

- d. The bed coordinator should be notified for all transfers, established or new.
  - e. If the patient on the list appears inappropriate for transfer when re-evaluated please contact the evening Med Con attending.
  - f. All transfers to IMC/ICU/CCU level of care or MED ID/Cancer center should be referred to appropriate fellow/resident.
- 7) Weekend Med Con Coverage
- a. The covering resident should contact the med con weekend attending for all consults that are seen.
  - b. Any patient seen should be documented on the sign-out sheet as it is passed from resident to resident.
- 8) Special Coverage (Holidays)
- a. The following public holidays will be covered by residents from 9am-9am the following day. The evening/overnight attending should be contacted to present any consults seen.

**Memorial Day**  
**Independence Day**  
**Labor Day**  
**Thanksgiving Day**  
**Christmas Day**  
**New Years Day**

- b. The daytime Med Con attending should be contacted before 9am the next day to be made aware of any consults that were seen during this time.

Updated July 2006, July 2007