

RESEARCH ELECTIVES OR ELECTIVES OUTSIDE THE DEPARTMENT OF MEDICINE

This policy is designed to:

- a. Provide the resident with guidelines for setting up a research project.
 - b. Provide the Program Director with details of the project or elective.
 - c. Ensure that evaluations of residency performance are sent to the appropriate attending preceptors.
 - d. Ensure that all clinical duties are completed and covered if the resident will be away from University of Maryland.
 - e. Ensure that residents maintain their continuity medical clinic during this time.
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1. Residents wishing to engage in a research, away elective, or a rotation outside the Department of Medicine, or an elective not listed in the curriculum book must complete the form which follows.
 2. Details of the rotation or project must be completed, including objectives, description and projected outcome.
 3. If the resident will be living outside of Maryland for the month, he/she must make up two medical clinic sessions and have his/her clinic director approve these changes in writing on the form.
 4. If the resident will be away, coverage of all on-call or sick-call responsibilities must be documented. If switches are made to the original schedule, residents must complete the appropriate form as detailed in this manual.
 5. The resident must inform the Chief Residents of away rotations at least 3 months in advance so the necessary adjustments can be made.

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